

When can I use it?

Use backup childcare anytime your regular childcare arrangements are disrupted – up to 20 days per year per employee. It's meant to supplement, not replace, your primary childcare. This program is not for use when your child is ill, but rather:

- When your regular provider is ill or on vacation.
- When you need to be at work on a school holiday.
- When you are relocating and haven't found permanent care.
- When you are transitioning back to work from a leave of absence.

How does it work?

As a Northwestern University employee, you can use the backup care program for \$75 per day for each child.

Pre-register as soon as possible by contacting the Center Director at University Children's Center at **(312) 867-7056**. She will help you register at the KinderCare center most convenient for you and your family.

As soon as you know there's a problem with your primary childcare – up to two weeks ahead – call University Children's Center to reserve your space. You never know when you'll need backup care, but the sooner you call, the more likely we'll have room for your child.

When you arrive at KinderCare, you'll pay a \$75 co-payment. In the event that you need to cancel your backup childcare plans, notify your center immediately – otherwise, the day will be counted as one of your 20 allotted days.

www.KinderCare.com

Parent's Checklist

When using backup childcare:

- Make a reservation, if possible, by calling the Center Director at KinderCare @ Northwestern University between 24 hours and 14 days in advance.
- Fax the Enrollment form back to the Center Director at **(312) 867-7058**, and she will help you arrange backup care at the KinderCare most convenient for you.
- Bring appropriate items such as change of clothing and a comfort item like a blanket or a favorite toy.
- Bring a \$75 personal check, cashier's check or money order for each child.
- Sign in and walk your child back to the appropriate classroom. Let the teacher know of anything that might help them care for your child.
- Plan to spend 10-15 minutes with your child at the center to help them settle in.
- Pick up your child on time.

REGISTER NOW. Forms are available online at <http://www.northwestern.edu/hr/benefits/childcare/>

Come by for a center tour!

CHICAGO

University Children's Center
446 East Ontario St., Suite 150
(312) 867-7056

Clybourn KinderCare
1733 North Marcey Street
(312) 274-1850

South Loop KinderCare
1501 South State Street
(312) 913-1557

PALOS HILLS

Palos Hills KinderCare
9906 South Roberts Road ()
708) 599-2225

BENSENVILLE

Bensenville KinderCare
324 East Green Street
(630) 766-2727

GLENVIEW

Glenview Knowledge Beginnings
2401 Compass Road
(847) 729-0204

EVANSTON

2014 Dempster St.
Evanston, IL 60202
Phone: (847) 869-3456

DEERFIELD

North Shore KinderCare
495 Lake Cook Road
(847) 509-9150

MT. PROSPECT

Kensington KinderCare
300 West Kensington Road
(847) 255-1585

WHEELING

Schoenbeck KinderCare
780 South Schoenbeck Road
(847) 459-9231

Lake Cook KinderCare
1025 East Lake Cook Rd.
(847) 541-4406

DES PLAINES

Des Plaines KinderCare
8650 West Ballard Road
(847) 803-9929

Introducing the
safety net
to your childcare plan



Backup Childcare
provided by



As a working parent, you face a lot of challenges. But one challenge you should never have to face is finding quality childcare at the last minute.

That's why **Northwestern University** has teamed up with KinderCare Learning Centers®, one of the nation's leading childcare providers, to offer a top-quality alternative when your primary childcare plans fall through. Now you can relax knowing backup care is only a call away.

www.KinderCare.com

Why KinderCare?

Caring Teachers

At the heart of each KinderCare Learning Center are teachers who love what they do – they're highly qualified, well-trained, caring adults who



will introduce your child to learning in a fun, positive atmosphere.

Safe and Secure Environment

Providing a safe and nurturing environment for the children in our centers is our number one priority. Every KinderCare center has controlled access – most of our centers use coded keypad entry – and our classrooms and equipment are designed with health and safety in mind.

Age-Appropriate Curriculum

KinderCare's curriculum is based on ensuring all children develop their social, emotional, cognitive, physical and language skills. At KinderCare, we believe children learn best through exploration, and real experiences, which allow them to make their own discoveries. We encourage children to make choices, test their ideas, and come up with conclusions. Discovery Areas enable children to use real materials to explore the world around them, while learning about size, shapes, colors, and spatial relationships.

Frequently Asked Questions

How do I sign up?

A registration form is available online at <http://www.northwestern.edu/hr/benefits/childcare/> or at the University Children's Center. Fill out the form and fax it back to the University Children's Center director at **(312) 867-7058** and she will help you arrange backup care at the KinderCare most convenient for you.

When can I start using backup care?

You must first register to use the program. Do not wait. The process may take several days to properly process the forms. Registration is free, and the sooner you register the sooner you can begin to use the program.

Will there be room for me at the last minute?

While we request at least 24 hours notice, you may reserve your place up to 14 days in advance. However, if a last minute need arises, don't panic – space may still be available.

How often can I use the program?

You can use the program up to 20 days per year, with a maximum of five consecutive days for each stay.

What age ranges does KinderCare accept?

KinderCare accepts children 6 weeks through 12 years of age. Please contact the center nearest you for classroom availability.



Can I visit the center?

Absolutely. We encourage you to visit the center before your child's first day. That way, you and your child will have a chance to get comfortable with the staff and the surroundings. Call to schedule an appointment and we will be happy to give you a tour of any one of the designated KinderCare centers.

What can I do to ease the transition for my child?

At KinderCare, we recognize that a change in the usual routine brings about unusual stresses to both the parent and the child involved. We pay particular attention to ensuring that all children in our centers feel cared for and comfortable in their surroundings.

Parents can help by bringing along any comfort items, such as a favorite blanket or stuffed animal and taking extra time at drop off to help your child adjust to the classroom.

