

Northwestern University IFC  
Event Registration Form

THIS FORM MUST BE TURNED IN TO OFSL ONE WEEK BEFORE THE START  
OF THE EVENT.

**Event Information**

Host Chapters: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Location: \_\_\_\_\_

Time of Event: \_\_\_\_\_

**Type of Event**

- \_\_\_ On-Campus Party
- \_\_\_ Off-Campus Event (with alcohol)
- \_\_\_ Off-Campus Event (no alcohol)

Description of Event: \_\_\_\_\_

**Applicable Forms Attached:**

- \_\_\_ Risk Management Plan
- \_\_\_ Third Party Vendor Contract
- \_\_\_ Vendor Certificate of Insurance

\_\_\_\_\_  
\_\_\_\_\_  
We, the undersigned, have read, understand, and agree to abide by the Interfraternity Council and Panhellenic Association Alcohol Policy. We take full responsibility for seeing that our members and guests abide by the alcohol consumption rules of the State of Illinois, Northwestern University, and our Inter/National organizations, if applicable. We further understand that if these guidelines are not met, disciplinary action will be taken.

1 \_\_\_\_\_  
Chapter Chapter President Chapter Social Chair Chapter Risk Management Date

2 \_\_\_\_\_  
Chapter Chapter President Chapter Social Chair Chapter Risk Management Date

3 \_\_\_\_\_  
Chapter Chapter President Chapter Social Chair Chapter Risk Management Date