

<i>University</i>	<i>Duke University</i>	<i>Emory University</i>
Composition & Membership	Academic Council consists of the president, the provost, ex officio and the elected members of the 3 divisions of the Sciences (humanities, social sciences, and natural sciences and mathematics) and 2 of the School of Medicine and of the other professional schools. Main council: 1 elected for 8 members of faculty; each division or school is entitled to 1 member, but no more than 10.	University Senate consists of ex-officio and non-voti Vice Provosts, Vice-Presidents, President and President-elect, Government association, President and President-elect, Trustees- an elected membership consisting of: a rep of the university, faculty, student body and spec University.
Administration	President, Provost	D (1) elective member selected annually by and from the deans of the University; Presidents and Provosts
Faculty	Yes, elected faculty representatives from each school, 1 rep for 8 members of faculty, each school/ division entitled to 1 member, but no more than 10.	A(18): 1 tenured faculty member from each division of Mathematics, Social Sciences, and Humanities (3); one from the Grad School of Arts and Sciences, School of Theology, Business Administration, Pulley College (7); (2) untenured faculty from School of Arts and Sciences, (5) from school of medicine (dept) and (1) member from Emeritus
Students	No	B (12): (3) students elected under Student Government, (2) (1 TA) and 1 designated by Grad Student Council each Grad school- Med, Pub Health, Nursing, Law
Others	Out of 10 members, max 1 non-tenured track faculty, except Clinical Division, up to max 4.	C (11): (1) elected from professor librarians, (2) alumni member of the classes grad within 5 yrs prior to election, (1) faculty/ admin staff of Carter Center of Emory University, (1) Employee Council in different divisions, (1) non-tenured
Roles and Responsibilities		1. Consider and make recommendations concerning University interests, distinguished from those affecting all changes in existing policies/ establishment of new policies 2. make recommendations on matters referred to it by the Trustees 3. make recommendations as to honorary membership 4. submit a recommendation to the President affecting the University.
Terms of Office	2 years	A, and C : 3 years, B: 1 year; D: 1 years, but such as to succeed terms
Election Process to Governing Body	Nominations and Elections conducted by Election Committee (appointed by the Exec Committee and Secretary of the Academic Council)	

Leadership	Chair of Council elected; Exec Committee serves as the committee on committees for both council and university faculty. Secretary present- but no voting rights.	President of the University Senate- elected annually, at any meetings of the Board of Trustees, Ex officio Provost, Vice-Provosts, VPs, Secretary of University elect of Student Government Association and Graduate Immediate Past-President and President-elect-elect Chairpersons of the Standing Committee of the Senate President and President-elect of the Employment
Election Process for Leadership	Nominate 2 council members, any five council members may nominate an additional list of candidates. Candidates must get the majority.	
Organization	Executive Committee on the Academic Council, Council Members, Executive Committee may set up ad hoc committees as needed.	Senate Executive Committee presided by President and Committees: establish own agendas, organization recommendation of Senate.
Frequency of Meetings/ Quorum	Meetings are monthly, a majority constitutes a quorum	Meetings are monthly, during the academic school year called at the direction of the President of the University
Policy of Absentees	Vacancies for 3 or more consecutive meetings- can appoint a temporary substitute/ Chair can designate appoint next available alternate from the school/division. Vacancy in the Executive Committee- another council member is chosen by the Executive Committee to serve. Vacancy in the office of chair- Executive Committee holds a special election to elect a new chair.	2 consecutive "unexcused" absentees could equal an "Unexcused": without prior notice to the Secretary appoint a colleague replacement (have no vote but
Auxiliary bodies	None	University Faculty Council
AB Composition & Membership		Elected members of the University Senate and 8 additional that the President of the university shall appoint annually Elect and Past-President of the university shall be members of the UFC.
Organization		Executive Committee of UFC consists of Chair, Past Secretary of the Faculty Council. Shall have special authority by the Council. Rules of Senate at
AB Functions		Power to adapt and amend bylaws governing its organization e.g bylaws. Exists to consider and make recommendations to the university concerning the academic affairs:
Relationship to governing body		8 members of the University Faculty Council members

<i>University</i>	<i>Princeton University</i>	<i>Stanford</i>
Composition & Membership	President, Provost, Financial Vice-President, 4 of the following: (Treasurer, Secretary of University, General Counsel, Dean of Faculty/Grad School/ College/ Student Life; 15 Faculty (each division must be rep by at least 2 members, non tenured Faculty by at least 4 members,	Academic Council made up of only
Administration	President and Provost	President and Provost
Faculty	15 Faculty, 2 from each division and at least 4 non tenured	Yes, the faculty of the university consists of the Presidential Professoriate (Tenure Line faculty comprising assistant professor & professors; Non-tenure line faculty comprising assistant & professors (Teaching, Performance, Applied Research); tenure line research faculty- research assistant professor & professors; senior fellows and center fellows; centers and institutes and; Medical Center Line faculty comprising associate professor & professor
Students	12 Undergraduates (including President and Vice-President of Undergraduate Student Government, 7 Graduate students (one from each division)	2 or 3 may be present in Committee
Others	4 Alumni, one member each from Professional Library staff, Administrative staff, Professional Research staff, Professional Technical staff and Office staff and 2 who are in none of the above	
Roles and Responsibilities	Consider and investigate any University Policy, any aspect of University governance, make rules regarding the conduct of members of the University community, make recommendations to any decision-making bodies of the University. Serves as a advisor/ consultant to all other bodies of the University	Steering Committee: agenda for the meeting, communicate with bodies external to the Senate, appointment of the Committees. Committee on Committees on Committee on Ad hoc committee creation. appoint members from the Academic Council to serve on University Committees. Committees: formulate policy on all matters of research, the central functions of the university
Terms of Office	Faculty: 3 years, Undergraduate: 1 yr, Graduates: 1 year but not limited to, Staff: 1 year, Alumni: 2 years	Senate: 1 year, Academic Councils: as long as they serve
Election Process to Governing Body	Faculty: Nomination and election, Undergraduates: Petition and vote, Other staff: elect their own representative to the Senate. Alumni: elected as well	Election only for Senate

Leadership	Executive Committee- 14 members: President, 6 faculty, President of USG, 2 Undergraduates, 2 Graduates, 1 Staff rep, 1 Alumni rep, Consider any matter within the jurisdiction of the Council and subject to the approval of the Council, may appoint special committees as it deems necessary or desirable.	Senate of the Academic Council consists of elected n Council and ex officio members (President, Provost, tl Academic Secretary and other key administrators as d Senate. (Ex Officio without vo
Election Process for Leadership	From Faculty out of the 15 reps, 6 elected to serve on Executive Committee, students: election from those on the Council, staff seat rotated among the 6 staff groups. Vacant procedures same as Council.	Senate elects a Chair and 4 other members to serve w on the Steering Committee (SC). First duty of SC members of the Senate-elect, a Chair and 6 other n Committee on Committees of the Senate. Committ President
Organization	Committees: Executive Committee, Committee on Rights and Rules (consider and investigate rules of conduct of resident members on University community), Committee on governance, Committee on Priorities, Committee on Resources, The Judicial Committee. Members of committees need not be members of the Council.	Senate- Steering Committee and Committee on C Academic Council, which is then divided into variou
Frequency of Meetings/ Quorum	Monthly meetings, 15 members constitute a quorum	Senate meets monthly, Entire faculty meeting: Annu
Policy of Absentees	A member may be recalled and the seat shall become vacant and someone will be designated by the Executive Committee to serve in that seat. In nonelected positions, it shall be filled in the same manner that it was chosen. Absentee from 3 or more consecutive meeting, next runner-up will fill the position with alternate voting privileges until absent member returns (if the person was the sole rep of a group)	A vacancy filled by the next highest alte
Auxiliary bodies		General Faculty
AB Composition & Membership		
Organization		
AB Functions		
Relationship to governing body		

<i>University</i>	<i>Vanderbilt University</i>	<i>University of Southern Calif</i>
Composition & Membership	Faculty Senate composed of Deans of several Schools and Colleges, elected members and ex officio members	3 separate bodies: Faculty Assembly (FA), Acad School Faculty Councils (SF)
Administration	Deans of several schools and colleges	
Faculty	College of Arts and Sciences - 13; Blair College of Music- 2; Divinity School- 2; School of Engineering- 5; School of Law- 2; Owen Grad school of Management- 2; School of Medicine- 15; School of Nursing- 2, Peabody College- 5. Each faculty elect own reps, *Only full-time faculty with an academic rank of Instructor or above shall be eligible for election to the Senate, Part-time faculty having full status can VOTE.	Faculty Assembly: consists of full-time regular faculty, special faculty, those who have retired from those Senate: representative body of the faculty at large faculty strengthen faculty participation, be concerned with employment and remuneration. Includes executive and Members at Large of the Executive Board Senate each school has an elected faculty council to govern between Auxiliary bodies
Students	No	
Others		Only tenured and tenure-eligible faculty members recommendations, all senate members can vote on other matter brought about by the Acad
Roles and Responsibilities	Senate is the representative, deliberative, legislative body of Faculties, review and evaluate the educational policies and practices of the university, act in a consultative capacity where the establishment of new schools or colleges proposed, ALL decisions subject to the approval of the Chancellor	Contribute to the intellectual vitality of the University faculty decision-making and are the voices of the University Policy and in the consideration of academic positions on faculty status, responsibility and well issues, any issues pertaining to the well-being of the
Terms of Office	Faculty: 3 years	
Election Process to Governing Body	Election for the Faculty Senate	

Leadership	Ex officio: Chancellor, Provost, Vice-Chancellors, Associate Provosts, Associate Vice-Chancellor for research, University Librarian, other administrative offices. Past Chair and Vice-Chair of Faculty Senate hold ex officio status for 1 yr. Executive Committee: Chair, Vice-Chair, Chair-elect and Vice-Chair elect. Consultative Committees: Elected members of the Senate in final year of office, Chair-elect, Vice-Chair elect, immediate Past Chair and Vice-Chair- in charge of consulting and advising with the Chancellor	Executive board of Senate keeps members of Unive the current activities of the Academic Senate and th Committee or Academic Senate can create special and bodies as necessary.
Election Process for Leadership		
Organization	3 main leadership bodies: Ex officio, Executive committee and Consultative Committee; but all subject to advising and consultation with Chancellor. *See Leadership	Working committees selected from membership Standing committees established by Academic Ser by AS or Executive Board, individuals not mei appointed to committees.
Frequency of Meetings/ Quorum	Senate meets 4 times a yr, majority constitutes a quorum	AS- Monthly; FA- Annually; Executive Committ Executive Committee needs to meet with the Pre
Policy of Absentees		Attendance shall be taken at all Academic Senate Executive Committee/ Executive Offices: Vice-Pre Vice-President cannot, Executive Committee wil ballot
Auxiliary bodies		
AB Composition & Membership	Faculty Assembly: Consists of full-time members of the several schools who hold the rank of Instructor or above. Meets at least once annually- Chancellor/ someone designated by the Chancellor must be present.	
Organization		INTER-RELATIONS: Elected faculty president in must be a member of the Academic Senate. Acad election process for School Faculty Councils. Issue presented to the Academic Senate. Communicat newspaper as a means of communication of th
AB Functions	To hear reports on the state of the University from the Chancellor or other officers of admin, permit members to direct questions to the Chancellor/ officers of admin, discuss matters of common concern and express its opinion	
Relationship to governing body	Vice-Chair of Faculty Senate = Vice-Chair of Faculty Assembly.	

<i>University</i>	<i>Tulane University</i>
Composition & Membership	The University Senate consists of all categories below. Other than the Leadership where each body is present, the Senate, which also has different membership requirements for each separate committee. If details, please see full University Senate Constituti
Administration	* See Leadership
Faculty	At least 1, but not more than 7 representatives from each school/ division, according to these numbers: 6 to 49 - two Senators, 50 to 99 - three Senators, 100 to 149 - four Senators, 150 to 199 - five Senators, 200 to 299 - six Senators, 300 or more - seven Sena
Students	Two students, elected from the student body of the undergraduate academic constituencies; two students, elected from the stu academic constituencies
Others	Members-at-large: Eight members elected annually by the Senate, at its first meeting of each year, from a slate of full-time fac by the Committee on Committees. Staff: Three staff senators, consisting in the Chair of the Staff Advisory Council and two of Advisory Council.
Roles and Responsibilities	(a) The Senate may make recommendations on all matters of general University concern. (b) While the Senate recognizes the autonomy of the academic constituencies of the University in matters of their special conce review any actions of those academic constituencies which affect the University as a whole. (c) New academic policies of gener changes in current academic policies of general University concern, shall be submitted to the Senate for its consideration. (d) necessary budget information in order to implement its jurisdictional responsibilities under this section
Terms of Office	<i>Faculty Senators</i> shall serve a term of three years, and may be re-elected for one consecutive term. The terms of faculty Senato academic constituency has more than one faculty Senator. <i>Student Senator</i> s shall serve a term of one year, and may be re-elec term. <i>Members-at-Large</i> shall serve a term of one year and may be re-elected for consecutive terms.
Election Process to Governing Body	Each of the academic constituencies shall conduct its election of Senators; nominations and elections must be carried out t

Leadership	Ex Officio Senators: President, Vice President for Academic Affairs and Provost, Senior Vice-President for Health Sciences, Financial Officer, External Affairs and Chief Operating Officer, Deans of the Newcomb-Tulane College, School of Liberal Art Engineering, A. B. Freeman School of Business, School of Architecture, The School of Law, School of Medicine, School of Pt Medicine, School of Social Work, The School of Continuing Studies, Libraries and Academic Information Resources and Pre-Student Body
Election Process for Leadership	The President of the University shall be Chair, ex officio. The Senate shall elect from its faculty membership a Vice Chair (2 shall elect a Secretary from the tenured university faculty, (2 year term). The Senate shall elect a Parliamentarian from the tenu serve a two-year term. Parliamentarian shall advise the Chair on questions of parliamentary procedure, to ensure that Senate m accordance with Senate Constitution.
Organization	Ex Officio, Executive Committee, Larger body divided in Standing and Special committees. Standing committees as follows: (Freedom and Responsibility of Students, Athletics, Budget Review, Committees, Educational Policy, Equal Opportunity, Fac Faculty Tenure, Freedom and Responsibility, Honors, Information Technology, Libraries, Physical Facilities, Research, Rev Decision Impasses, Social Issues, Student Affairs
Frequency of Meetings/ Quorum	Meets first Monday of each month but special meetings may be called; Quorum: Three-fifths of the voting m
Policy of Absentees	Any ex-officio or elected Senator who is unable to attend a meeting of the Senate may appoint a substitute to attend that meeting, provided the Senator communicates in writing the name of the substitute to the beginning of that meeting. Any unexpired term of a faculty or student Senator shall be filled by an election appropriate to that vacancy of whatever nature in the membership shall be filled, if possible, by election prior to the next meeting of the Senate vacancy.
Auxiliary bodies	
AB Composition & Membership	
Organization	
AB Functions	
Relationship to governing body	

<i>University</i>	<i>Northwestern University</i>
Composition & Membership	University Senate
Administration	President, Provost, Dean of each college and school, Chairs/ Acting Chairs of Departments in any college or school of the University
Faculty	All full-time faculty at the ranks of assistant professor and above (adjunct, contributed services and visiting faculty excluded)
Students	
Others	
Roles and Responsibilities	To consider matters of general University interest, make recommendations on matters of educational policy, approve/ disapprove every action of a faculty involving the interest of another College or School, recommend candidates for Honorary degrees to be transmitted through the President to the Board of Trustees, to provide the election of special and standing committees of faculty members or consider matters within the powers of the Senate.
Terms of Office	
Election Process to Governing Body	

Leadership	
Election Process for Leadership	
Organization	
Frequency of Meetings/ Quorum	
Policy of Absentees	
Auxiliary bodies	General Faculty Council consisting of 22 members across each school
AB Composition & Membership	<p>General Faculty Committee: Representative elected from each school. Education, Journalism, Law, Management, Music, Speech 1 each, Tech- 2 , Medical school- 5, CAS- 6. There are also 3 at large members who are elected by the entire faculty. TOTAL: GFC is divided into the following committees- Budget and Policy Committee, Education Committee, Research Committee, Committee on Cause, Faculty Development Committee, Benefits Committee, and Committee on Committees. (Committees contain non GFC faculty.) <u>LEADERSHIP</u>: GFC Executive Committee, which consists of the subcommittee chairs plus the GFC chair and Vice Chair, meets quarterly with the President and the Provost. The Chair and Vice Chair, the latter also being the Chair Elect, are elected by the GFC membership. The Chair serves for 1 year. GFC meets monthly, Quorum- 50</p>
Organization	
AB Functions	<p>GFC: empowered to consider any matters of general University policy on its own initiative or matter referred to it by faculty. Issues are brought up by members, often on behalf of faculty in their constituency. The University Administration often asks for GFC advice on issues before it. Much of the work is done by subcommittees and issues are often referred to the appropriate subcommittee which then reports back to the full GFC. There is a yearly half-day meeting between the GFC and the University Board of Trustees.</p>
Relationship to governing body	Members of GFC also members of University Senate