FACILITIES ADVISORY COMMITTEE

CHARTER:
The Facilities Advisory Committee, with its members serving as stewards of Northwestern’s campuses, is a forum for representatives of the Northwestern Community to discuss issues, policies, plans and proposals with Facilities Management, and provide input on the maintenance and development of best-in-class environments to support educational and research needs. This mission includes:

- Communicate and exchange ideas;
- Provide transparency and awareness of Facilities Management and all its operations;
- Input related to FM’s processes, policies, and costs;
- Identify potential physical improvement of buildings and grounds;
- Advise on long-term facilities planning;
- Partner on development of recommendations to Central Administration.

POSSIBLE TOPICS:

- Review, advise and recommend targeted maintenance, operational changes, and proposed projects related to the following, for example:
  - Communication of maintenance and construction activities to the academic and administrative units;
  - Policies, procedures and processes related to customer experience;
  - Billing & reporting related to operations and projects;
  - Estimates for renovation and new constructions;
  - Costs related to the operation, renovation and construction of facilities;
  - Physical condition, facilities renewal, maintenance, and janitorial services;
  - Environmental conditions for classroom, office, and lab occupants;
  - Sustainable design and operation of buildings and grounds;
  - Behavioral changes to support sustainable facilities;
  - Planning and maintenance of campus spaces, landscapes and hardscapes;
  - Accommodation of pedestrians, bicyclists and motorists, and alternative transportation options;
  - Systems & technology for the monitoring, management and operation of facilities;
  - Standards for sustainable research laboratories;
  - Guidelines for space planning.

MEMBERSHIP:
Along with Facilities Management, participants are to represent the following: the Office of the Provost; Schools and Colleges; Associated Student Government; the Graduate Student Association; Student Affairs; Athletics and Recreation; Vice Presidents and Administrative Staff; Faculty and Research Staff.
MEMBERS:

PERMANENT MEMBERS (16 Participants):

- Associate Provost for Facilities – Office of the Provost
- Associate Dean – Feinberg School of Medicine
- Associate Dean – Kellogg School of Management
- Associate Dean – McCormick School of Engineering
- Associate Dean – Weinberg School of Arts & Sciences
- Senior Executive Director – Office of the Vice President for Research
- Deputy Director – Athletics & Recreation
- President or Designee – Associated Student Government
- President or Designee – Graduate Student Association
- Associate Vice President for Student Auxiliary Services – Student Affairs
- Facilities Management (6 Participants)
  - VP of Facilities
  - FM Directors (FMAS, FMO, FMDC, FMP, FMS)

ROTATING MEMBERS (8 Participants designated per Academic Year):

- Associate Deans or Representatives (3) - Law, Library, Medill, SESP, SoC, SPS
- Central Administrative Representatives (2)
- Evanston Faculty (2)
- Chicago Faculty (1)

GUEST PARTICIPANTS (Participants requested to attend based on Committee’s Agenda)