A NOTE FROM THE VICE PRESIDENT

First and most importantly, thank you! In all of my career travels I have never felt more welcomed into an organization than I have here. That means a lot to me and my family and it also says a lot about each of you and your passion for Northwestern University.

Thank you all.

For those that I have not met yet, my apologies. I am trying to get around as much as I can. Please feel free to stop me on campus anytime or anyplace to say “hello” - that is without a doubt the best part of my days. I also believe strongly in an open door policy. I would ask that you use your chain of command for issues first, but if you feel uncomfortable doing so, or feel that communication and follow-up back to you is not forthcoming, please escalate your concerns.

I started my career as a construction project manager at Naval Training Center Great Lakes and was then lucky enough to get picked to lead the construction office at Naval Air Station Glenview. I really enjoyed Chicago and those memories are a big part of why I wanted to come back and raise my family here. Following Glenview, the Navy moved me around the world alternating between construction management and facilities operations with a couple of tours to trouble spots that you can’t get to with a tourist visa thrown in for good measure. I truly enjoyed every minute of my 20 years and only got out because the family separation started to become tough for me.

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WELCOME TO OUR NEW STAFF

Sean Bagley
Painter (Evanston)

Mark Czapilicki
Journeyman Carpenter (Chicago)

John D’Angelo
Vice President for Facilities Management

William DeBlase
Journeyman Locksmith (Evanston)

Tarsicio Duran
IT Technical Support Specialist Lead (Evanston)

Christopher Fuentes
Journeyman Carpenter (Chicago)

Oscar Gomez
Journeyman Auto Mechanic (Evanston)

Allison Hoffman
IT Technical Support Specialist (Evanston)

Desmond Hughes
Painter (Evanston)

Anthony Jones
Painter (Evanston)

Justin McCray
Painter (Evanston)

Alonso McDuffy
Painter (Evanston)

Micha Roy
Maintenance Engineer (Evanston)

Kijuan Sutton
Painter (Evanston)

STAFF CHANGE

Will Vega, former IT Technical Support Specialist, is now a Developer in FMIT.

IN GRATITUDE

Twenty FM staff celebrated milestone anniversaries at NU’s 38th Annual Service Recognition Luncheon which was held at the Mid-America Club on Tuesday, May 19, 2015:

Francisco Conteras 25 yrs
Edward A. Curry 40 yrs
Joseph M. Cuttonaro 20 yrs
Hilary E. Draper 30 yrs
Timothy Keller 25 yrs
Brian D. Kittle 25 yrs
Dale A. Kovarik 30 yrs
Michael G. Mason 20 yrs
Michael P. Miller 25 yrs
John P. Murray 25 yrs
Janusz Pedzinski 25 yrs
Lawrence J. Pfeiffer 25 yrs
Bruce W. Triplett 35 yrs
Ann T. Ziegelmaier 30 yrs

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SAVE THE DATE

FM Summer Picnic
Friday, July 10, 2015
After the Navy, I was again lucky enough to be recruited by two very large and wonderful Academic Medical Centers. After five years with Cleveland Clinic running facilities operations for a 24 million sf system, New York-Presbyterian Hospital asked me to join them by taking over both operations and a piece of the construction program. Although I had great teams at both places, neither can touch what I have seen here so far.

For me, it is about passionate engagement. When I see the obvious pride that most everyone that I have met has in being part of Northwestern University and part of FM, I know that there is nowhere else in the world that I would rather be. As I get around and listen to everyone talk about their jobs, I am amazed with the level of subject matter expertise that we have. That combination of pride and expertise is rare – and I am even more grateful that you have welcomed me into your team.

Once again, thank you all.

**FAMIS MOBILE = SUCCESS**

The FAMIS mobile application rollout has been one of the most successful partnerships between FM and NUIT. With over 170 iPads and iPad minis now in circulation (and more on the way), work orders can now be assigned, scheduled, and closed, statuses can be updated, and labor hours and work order comments can be entered, all from the field. The feature technicians appreciate the most is the ability to review past work orders at a swipe of a finger.

Initially there were concerns around the need to create an Apple ID. However, if any apps must be downloaded for use on the job, employees receive a redemption code from FMIT Coordinator Doris Osman, so their credit card is not charged. Ms. Osman also manages repairs and updates. The transition from paper to mobile devices has gone smoothly. Technicians that have only occasionally used mobile technology are now happily swiping away on FAMIS mobile. In addition, the supervisor and technician’s quick feedback has generated improvements to the process, and software that are being made as this article is written.

The FM warehouse is next to start using FAMIS mobile for inventory. What is the biggest benefit to the NU community? Timely updates to requestors’ work orders can be viewed online via FAMIS Self Service. What’s the biggest concern from users? Keeping their iPads from getting dirty. Just like mama bears protecting their cubs, no one wants anything bad to happen to their iPads. Overall, it seems to be love at first swipe.

**Green Office Certification** for the FM office at 2020 Ridge is already underway with more than 85 percent of our staff opting to participate. If you haven’t signed up yet, there is still time, just take five minutes to fill out the Green Pledge at [http://greenpledge.fm.northwestern.edu/](http://greenpledge.fm.northwestern.edu/). Green Leaders have been selected and are working with the Office of Sustainability to identify and implement opportunities to conserve energy and water, reduce waste, purchase greener products, and reduce the impact of commuting.

After Green Leaders have implemented their category objectives, the FM office at 2020 Ridge Ave. will join the University Library, Alumni Relations and Development, and IT Information and System Security/Compliance in becoming Green Office Certified. Keep your ears and eyes open for helpful signs and emails detailing how to reduce your impact. The Green Leaders are:

- **Energy:** Will Vega & Jon Weiss
- **Water:** Kory Burton
- **Waste:** Maggie Dougherty
- **Transportation:** Dick Painter
- **Purchasing:** Hannah Rotmensch & Jennifer Sloane
- **Communicate & Engage:** Rob Wikstrom
- **Meetings & Events:** Hannah Rotmensch

Please don’t be shy about sharing any new or innovative ideas with your Green Leaders. If your office or shop space is interested in learning more about Green Office Certification, please email Allison Potteiger at sustainability@northwestern.edu or call 847-467-4286.

**PUZZLE CORNER**

Rearrange these letters to make a single word:

```
DRAGON LEWIS
```

Know the answer?

Send it in an email to [fm-newsletter@northwestern.edu](mailto:fm-newsletter@northwestern.edu)

**Prize:** We don’t know what it is, but it’s going to be awesome.

**Deadline:** Must be received by June 15, 2015. (Winner & solution will be posted on the FM website.)
Viral Defenses

The sole purpose of any virus (organic or electronic) is to replicate and spread itself. Damage to the host system is a potential consequence. The most common way for a virus to enter a computer is via email. Most viruses are delivered through an email attachment. Attachments that contain viruses are either executable programs (file types: .com, .exe, .vbs, .zip, .scr, .dll, .pif, .js) or macro viruses (file types: .doc, .dot, .xls, .xlt). Some viruses try to hide their true file extension by adding two of them. That’s what the ILOVEYOU virus did; its name was “LOVE-LETTER-FOR-YOU.TXT.vbs”.

The good news is that downloading and reading the email will not do you any harm. As long as the attachment is not opened, the virus won’t hatch. The safest way to avoid them is to not open email attachments.

If you don’t know the sender and if the email text is suspicious, just delete the email. If one of your contacts, however, was infected by a virus, the fraud is not as easy to spot. Carefully review each email and play it safe.

The best defense against malicious email attempts is an educated user. Visit http://www.it.northwestern.edu/security/phishing/index.html to learn more about how to prevent viruses from entering your computer.

THE PRITZKER PROJECT

The School of Law, working with FM Planning and Holabird & Root Architects, has just begun master planning for the renovation of the Pritzker Legal Research Center. The project seeks to consolidate existing collections, foster collaboration and interaction within and around the Law Library, and re-imagine the student research experience. The completed plan will lay the groundwork for the Library that serves as a hub of student activity, engages with student services and IT support, and takes full advantage of the Rubloff Building’s exceptional views to Lake Michigan. The plan is scheduled to be completed late this fall.

FROM THE FMIT HELPDESK

Viral Defenses

In February, the Provost approved the proposed blocking and stacking for the major groups: Anthropology and Linguistics, including their research labs, Sociology, Statistics, and a portion of Mathematics, IPR, and the Buffett Institute. The balance of the space in Jacobs will be used by various smaller groups and departments to further enhance the Jacobs Center’s new function as a hub for Social Sciences and related student support. A portion of Kellogg’s administrative functions and Innovation & Entrepreneurship Initiatives (KIEI) offices will also remain in the building.

By the time the Jacobs Center project is completed, the building will include numerous classrooms, wet and dry research labs, dining facilities, over 500 offices, and will be the home to nearly 1,000 faculty, staff, and students.

Additionally, over twenty other buildings on the Evanston campus will become available, either entirely or in part, for reallocation. Although no additions are currently planned, it is estimated that roughly 125,000 sf of Jacobs will need renovations.

The next round of design refinements are underway, and FM Planning hopes to hire an architect for the proposed Jacobs Center renovations by the end of 2015 so that renovations can begin when Kellogg moves to their new facility in early 2017.

1Wet labs are where chemicals, drugs or other biological matter are tested using water. Dry labs are where computer generated models are used for analysis.
A TREE’S FAVORITE PLACE TO BE

FM has always paid special attention to the beautiful NU landscape and was thrilled to join more than 200 colleges and universities in being nationally acknowledged for identifying procedures and practices to establish, protect, and maintain its trees. This April, Northwestern’s Evanston campus received 2014 Tree Campus USA recognition for its commitment to effective urban forest management.

Tree Campus USA is a national program created in 2008 by the Arbor Day Foundation to honor higher education institutions for successfully overseeing their campus forest and for engaging staff and students in tree conservation. Northwestern University achieved the title by meeting Tree Campus USA’s five standards, which include maintaining a tree advisory committee, creating a campus tree-care plan, allocating annual expenditures for its campus tree program, and observing Arbor Day. The campus tree-care plan includes mulching, irrigation, pruning, fertilization, pest management, storm response and recovery, site clearing, removal, and trenching practices related to our trees.

GOT SKILLS?

The Skilled Trades Program developed by Northwestern in partnership with City of Evanston, started on Monday, April 27, 2015. Six local residents are training in the Carpenter and Paint shops to prepare them for full time jobs at Northwestern or within the trades they are learning. In addition to being welcomed on their first day by NU Executive Vice President Nim Chinniah and Evanston City Manager Wally Bobkiewicz, they were given a student-led tour of Northwestern’s campus (a first for each of these lifelong Evanston residents). Throughout this year-long program, they will also receive training in basic job skills, facilities management processes, and personal financial awareness.

Initial feedback on the program is very positive and has been covered by the Northwestern News as well as featured on the local Channel 2 CBS news. Program coordinators will be conducting quarterly meetings with the trainees as well as representatives from the city to ensure that they remain on the path to success.

GROUNDBREAKING FOR RESEARCH CENTER

Mayor Rahm Emanuel joined NU President Morton Schapiro and more than 200 members of the Northwestern community on May 8, 2015, in a groundbreaking ceremony for the new Simpson Querrey Biomedical Research Center, designed by the internationally acclaimed firm of Perkins + Will. The building’s curved glass exterior and flexible floor plans for laboratories will foster a dynamic, collegial environment that will draw research faculty and students from across Northwestern’s Evanston and Chicago campuses and affiliated medical institutions. The building’s shape is a response to preserving views from the existing Lurie research labs. By setting the building back from Superior St. allows more light to reach down at street level. The new building is planned to be completed in two phases to maximize utilization of the site. The Phase 1 building construction will include 620,000 gross square feet of new construction and 33,000 gsf of renovated space within the existing Robert H. Lurie Research Building. A future Phase 2 vertical expansion will add an additional 15 laboratory research floors.

The nine floors of laboratories in Simpson Querrey will be connected floor-by-floor to the Robert H. Lurie Medical Research Center. The ground floor will provide expanded dining options, an auditorium and a Wintergarden, seamlessly integrated with the Lurie Research Building. The Stanley Manne Children’s Research Institute, part of the Robert H. Lurie Children’s Hospital of Chicago, will occupy four of the building’s nine research floors.

Construction of the new facility will create 2,500 construction jobs and 2,000 high-paying, full-time jobs, attract top researchers and have an economic impact of nearly $4 billion over the decade after the construction of the building.

Visit www.northwestern.edu/fm/ to see more information about this and other NU construction projects.

FMDRAWINGS@northwestern.edu

FM Planning (FMP) now has a single email address to receive all space information requests. Please use this address when requesting CAD files, construction documents, and space reports. You can also use it to notify us of floor plans that need to be updated or issues you may be experiencing with SIMS access or FM:Interact web pages. This email will be seen by the entire SIMS team, including the Archive Digitization Project group. By using this new email address, we hope to provide more efficient responses to all requests, and better tracking of issues when they arise.

For questions or comments, please contact: fmnewsletter@northwestern.edu

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