

# Return to Campus Discussion Series

*We'll begin momentarily...*

Northwestern

# Agenda

- Welcome from Assistant Provost for University Records and University Registrar Jaci Casazza
- Introduction of panelists
  - Miriam Sherin, Associate Provost for Undergraduate Education
  - Kelly Mayo, Dean of The Graduate School
  - Taya Carothers, Assistant Director, Office of International Student and Scholar Services
  - Jim Stachowiak, Director of Assistive Technology and Assistant Director, AccessibleNU
- Responses to submitted questions
- Resources for additional information

# Vaccination Requirement

- Students in non-remote programs must either be vaccinated or have received an exception to register for classes
- Both reporting vaccination and requesting an exception are two-step processes
  - Step 1: Supply vaccination details or select the type of exception requested
  - Step 2: Upload an image that proves your vaccination or a personal statement or medical documentation
- Students who have not taken these steps have a hold already
  - The hold will come off automatically within 15 minutes of completing Steps 1 and 2
- The final deadline to comply will be announced soon, and will likely be in early September
- Consequences for not complying include
  - Inability to take classes
  - Reduced campus and service access because of non-enrollment
- Students with exceptions must test twice weekly, complete daily symptom tracking and wear a mask in all indoor shared spaces.

# Class Modalities

- Northwestern programs are returning to their traditional modalities
  - Most classes will meet in person
  - Some graduate programs are experimenting with offering remote sections of classes for evening and weekend students
  - Undergraduate classes will meet in person unless there is a pedagogical reason to meet remotely
  - Very few, if any, courses will be taught in a hybrid format
- Individual students should not request exceptions to class modalities
  - Experience during the pandemic indicates that students were less satisfied with hybrid courses
  - Over time, students chose to attend courses exclusively remotely when hybrid was offered

# Registration Overview

- Registration appointments for returning undergraduates and new transfers for pre-registration begin today and tomorrow. Open registration appointments begin Thursday, Aug. 19.
- Returning graduate students begin registering Thursday, Aug. 19
- New undergraduates register Thursday, Sept. 9 or Friday, Sept. 10 at individual appointment times
- New graduate students will register during the second week of September
- All quarter-based graduate and undergraduate students have until the end of last day of the first week of the quarter – Monday, Sept. 27 – to add classes

# Preparing for Registration: Clear Any Holds

- [COVID vaccination requirement](#): If you have completed both steps, you will not have a hold
- [Immunization requirement](#): Illinois-mandated immunizations must be complete, or you must secure a single-term extension
- [COVID Acknowledgement](#): Review and agree to the COVID code of conduct
- [Emergency Information](#): Submit or update/confirm your local address, emergency contact person and emergency phone number
- [Balance Due](#): For returning students with significant unpaid balances, contact [Student Finance](#) to arrange payment. [Your financial aid office](#) is a great resource for information about how to finance your education.

# Returning and New Transfer Undergraduate Registration

- No changes to the registration process other than the timeline
- Northwestern is returning to traditional grading this year
- Students' individual registration appointment days and times are posted in [CAESAR](#)
- Undergraduate pre-registration begins today, Aug. 16
  - Undergrads who have formally declared [certain majors](#) can pre-register for up to two classes in their major
- Grad and undergrad registration begins Thursday, Aug. 19
- Find these and other important dates on the [academic calendar](#)
  - Remember to check the deadlines for dropping classes and withdrawing from the quarter, as well as the deadline for tuition adjustment

# New Undergraduate and Graduate Registration

- Taking three classes each quarter (1 unit of credit each) makes a student full-time. Most students take four classes.
- Registration appointment days and times are assigned to each person
  - Undergrad appointments are [rotated](#) each quarter to ensure fair and equal access. All grad students have the same appointment.
  - Undergrads can find their registration appointment times in [CAESAR](#) now. You will register with your PA group in the first week of September. The time also is noted in Purple Prep.
  - New grad students will register in the second week of September. Appointments will be posted in CAESAR by Sept. 1.



# Preparing for Undergraduate Registration

- Returning students: Connect with your advisor via [ConnectNU](#)
- New students: Purple Prep includes information about meeting with your advisors and details about student-led Reg101 sessions by school:
  - Aug. 30 at 7 p.m.: McCormick
  - Aug. 31 at 7 p.m.: WCAS
  - Sept. 2 at 7 p.m.: SoC/SESP/Medill
- Find links to [undergrad advising offices](#) around campus
- Review school and major websites for recommended first-year undergraduate courses. [Here are all the school pages.](#)
- Put the classes you're hoping to take along with a few second choices in your CAESAR shopping cart so you're ready at your appointment.

# Registration and Class Search Tips

- Find nuts-and-bolts details about how to register, prepare, get CAESAR help and change your schedule on [this registrar page](#)
- Review the [final exam schedule](#) and plan to avoid registering for classes with conflicting exams
- Review the [academic catalog](#), which contains detailed information about program and school requirements, courses and policies
  - If your school isn't listed here, check your program website for a student handbook that will contain similar information

# Registration and Class Search Tips

- Find classes and related information in CAESAR
  - Review Course and Teacher Evaluations (CTECs) linked from each class
  - Review Class Descriptions, also linked from each class, that include required materials and other important details
  - Try out the search options under “Additional Search Criteria” and “Class Attributes/Requirements,” which help you find classes by time, requirement, instructor, etc.
  - Returning undergraduates (except those in McCormick) and Law students can review degree progress and search for classes that meet outstanding requirements via their CAESAR [degree progress report](#). McCormick undergrads will find similar information in the [McCormick Advising System](#).

## Search for Classes

## Class Detail

GEN\_ENG 205-1 - 20 Engineering Analysis I  
Northwestern University | 2021 Fall | Lecture

## Class Details

**Status** Open   
**Class Number** 14247  
**Session** Regular Academic Session  
**Units** 1 units  
**Class Components** Discussion Required, Lecture  
Required

**Course ID** 004782  
**Offer Nbr** 1  
**Career** Undergraduate  
**Dates** 9/21/2021 - 12/4/2021  
**Grading** ABC Grading  
**Campus** Evanston Campus

[View Class Description](#)

[View Course CTECs](#)

## Meeting Information

Days & Times	Room	Instructor	Meeting Dates	<a href="#">View Instructors CTECs</a>
TuTh 10:00AM - 10:50AM	Technological Institute AUD	Ilya Mikhelson	09/21/2021 - 12/04/2021	<a href="#">View Instructors CTECs</a>

## Class Availability

<b>Combined Section Capacity</b>	300	<b>Wait List Capacity</b>	0
<b>Enrollment Total</b>	0	<b>Wait List Total</b>	0
<b>Available Seats</b>	300		

## Class Search and Descriptions

### Search for Classes

Institution  [Hover for Search Tips](#)

Term

Select at least 2 search criteria. Select Search to view your search results.

#### ▼ Class Search

Subject

Course Number

Course Career

Show Open Classes Only

Course Keyword

#### ▼ Additional Search Criteria

Meeting Start Time

Meeting End Time

Days of Week

Mon  Tues  Wed  Thurs  Fri  Sat  Sun

Instructor Last Name

Class Nbr

Campus

Course Component

## Class Search and Descriptions

Course Number

Course Career

Show Open Classes Only

Course Keyword

#### ▼ Additional Search Criteria

Meeting Start Time

Meeting End Time

Days of Week

Mon  Tues  Wed  Thurs  Fri  Sat

Instructor Last Name

Class Nbr

Campus

Course Component

Session

#### ▼ Class Attributes/Requirements

Course Attribute

Course Attribute Value

Clear

Search

# Undergraduate Students

- Classes will take place almost exclusively in-person
  - Individual students will not be permitted to participate remotely in in-person classes
  - Class recordings will be available in some classes
  - Some instructors will offer remote office hours
- Academic Support
  - Peer tutoring and drop-in tutoring will take place in person
  - Writing consultations will be available in person and remotely
- Advising
  - Schools and units will offer remote and in-person advising appointments

# Graduate Students

- All health and safety policies the same as for undergraduate students
- Some differences in processes and resources
- Work locally with your graduate department or program
  - Be in contact with your department or program, if you have not yet done so
  - Follow all program guidelines
  - Research requirements
  - Teaching assignments
  - Expectations of relevant funding agencies
  - Work directly with the Director of Graduate Studies (DGS) within the department/program on registration/classes
- We are here to help
  - Online orientation will go live Aug. 23
  - [gradservices@northwestern.edu](mailto:gradservices@northwestern.edu) or [tgs.northwestern.edu](https://tgs.northwestern.edu)

# International Students

- Inform OISS about visa and travel delays
  - All international students should inform their OISS Advisor about any visa delays, visa appointment cancellations and travel restrictions preventing you from travel by emailing [intoff@northwestern.edu](mailto:intoff@northwestern.edu)



# International Students

- Arrival parameters for international students
  - International students with an F-1 or J-1 visa can enter the U.S. for the first time up to 30 days before the program start date listed on your I-20 or DS-2019 form
  - New undergraduate students must arrive on campus no later than Sept. 26. The last day to add fall classes is Sept. 27.
  - Graduate students should work with their academic departments to request approval for a late arrival, if needed
  - New international graduate students must arrive no later than 30 days after their program start date on their I-20 or DS-2019 to activate their immigration record
  - All international students must enroll full-time each term

# International Students

- International Student Orientation
  - International student orientations are mostly online through the Canvas platform with self-guided information and live online events
  - Certain logistics and airport pickups will be in person
  - Undergraduate International Student Orientation (ISO) begins Sept. 11 with an early move-in option Sept. 8
  - Graduate International Student Orientation (GISO) is Sept. 9

# International Students

- Northwestern's VPN: Global Protect
  - Install GlobalProtect VPN to register for classes remotely, access Canvas, and for any other remote study or work via <https://kb.northwestern.edu/94726>
  - If you need technical assistance, please contact the IT Support Center at 847-491-4357 (1-HELP) or via email at [consultant@northwestern.edu](mailto:consultant@northwestern.edu)

# AccessibleNU

- AccessibleNU (ANU) is the campus office responsible for overseeing academic and programmatic accommodations for students with disabilities
  - Should a faculty or staff member need accommodations, they would contact the Office of Equity
- [ANU's process](#) for determining academic accommodations remains the same
  - Complete the ANU application
  - Submit documentation describing your condition and the effects it has in an academic setting.
  - Meet with an ANU advisor to begin the interactive process of determining reasonable accommodations. All accommodations are considered on an individual, case-by-case basis.

# AccessibleNU

- **Mask and Other Requests**
  - Should you need a mask exemption due to a disability, follow ANU's process for consideration
  - If you are Deaf or Hard of Hearing and rely on lip reading, ANU has clear masks to provide instructors and/or students to assist lip readers
  - If you have a disability-related reason to request a different kind of accommodation, follow ANU's process
- **Potential Masking in Class**
  - If masking guidelines loosen and masking is no longer required indoors, you may still encounter classes in which you are required to wear a mask due to accommodations for another student or faculty member in your class

# Resources

- **COVID-19 and Campus Updates website**  
[northwestern.edu/covid19](https://northwestern.edu/covid19)
- **Future Return to Campus sessions**  
Aug. 24, 7 p.m.: Students and families  
Aug. 25, noon: Faculty and staff  
[northwestern.edu/covid19-discussion-series](https://northwestern.edu/covid19-discussion-series)
- **Vaccination information**  
[vaccine@northwestern.edu](mailto:vaccine@northwestern.edu)
- **Return to Campus information**  
[returntocampusteam@northwestern.edu](mailto:returntocampusteam@northwestern.edu)